

# AGENDA

## Herefordshire Schools Forum

Date: **Friday 23 September 2011**

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Time: **9.30 am**

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Place: **Council Chamber, Brockington, 35 Hafod Road,  
Hereford HR1 1SH**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Pete Martens, Democratic Services**

Tel: 01432 383408

Email: [pmartens@herefordshire.gov.uk](mailto:pmartens@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format, please call Pete Martens, Democratic Services Manager on 01432 383408 or e-mail [pmartens@herefordshire.gov.uk](mailto:pmartens@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Herefordshire Schools Forum

## Membership

<b>Chairman</b>	<b>Ms T Kneale</b>	
<b>Vice-Chairman</b>	<b>Mr NPJ Griffiths</b>	
	<b>Mrs JS Powell</b>	Primary School Headteacher(Community)
	<b>Mr J A Chapman</b>	Church of England
	<b>Mr P Burbidge</b>	Roman Catholic Church
	<b>Mrs S Catlow-Hawkins</b>	Secondary Schools Headteacher (Voluntary Aided)
	<b>Mr N O'Neil</b>	Secondary Schools (Community)
	<b>Mrs S Woodrow</b>	Secondary Schools
	<b>Dr M Goodman</b>	Secondary Headteachers
	<b>Mr S Pugh</b>	Primary Schools Headteacher (Community)
	<b>Mr A Teale</b>	Voluntary Aided Primary School
	<b>Mrs J Cecil</b>	Primary Schools Headteacher (Voluntary Controlled)
	<b>Mr P Box</b>	Primary Schools
	<b>Mr S Matthews</b>	Primary Headteachers Small Schools
	<b>Mrs J Baker</b>	Secondary School Governor
	<b>Mrs K Rooke</b>	Special Schools Governor
	<b>Mr T Edwards</b>	Primary School Governor
	<b>Mrs S Bailey</b>	Special Schools
	<b>Mr J Docherty</b>	Secondary Schools
	<b>Mrs A Pritchard</b>	Teaching Staff Representative
	<b>Mr M Harrisson</b>	Teacher Representative
	<b>Mr J Godfrey</b>	14-19 Representative
	<b>Mr A Shaw</b>	14-19 Representatives
	<b>Mrs A Jackson</b>	Early Years Representative
	<b>Mrs R Lloyd</b>	Early Years
	<b>Mr P Barns</b>	Pupil Referral Unit
	<b>Mr J Sheppard</b>	Hereford Academies
<b>Non Voting</b>	<b>Councillor PD Price</b>	Observer

### GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

There are many instances where a decision on an issue will have an effect on all schools, be it on a pro rata basis, and as such members would not declare an interest. Where a decision on an issue 'uniquely' affects one particular school, at which the member is, for example, an employee of that school, or where the employee's children attend, then it would be appropriate for an interest to be declared.

In considering the declaration of an interest, a Member of the Forum should apply the following test: would a member of the public, knowing the facts of the situation, reasonably think that the member might be influenced by the interest?

A prejudicial interest would include the situation whereby a proposal uniquely affects either a school at which they are a head teacher/governor or which their children attend.

Any member who requires advice/guidance concerning declarations of interest or any other issue concerning the Forum should contact the Clerk in the first instance on telephone number 01432 260248.

## AGENDA

	<b>Pages</b>
<b>1. APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
<b>2. NAMED SUBSTITUTES (IF ANY)</b> To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
<b>3. DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the Agenda.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> To receive any announcements from the Chairman.	
<b>5. MINUTES</b> To approve and sign the minutes of the meeting held on 10 June 2011.	1 - 8
<b>6. PROPOSALS FOR A FINANCIAL DIFFICULTY RESERVE</b> To consider the provision of a financial difficulty reserve for schools.	9 - 12
<b>7. DEDICATED SCHOOLS GRANT</b> To note the final Dedicated Schools Grant (DSG) for 2011/12 and consider related matters.	13 - 24
<b>8. DEDICATED SCHOOLS GRANT 2012/13 - BUDGET CONSULTATION</b> To consider a budget consultation paper which explains the budget options for the 2012/13 Dedicated Schools Grant and to seek the views of schools prior to developing initial budget proposals for School Forum's consideration in December 2011.	25 - 52
<b>9. SCHOOL FUNDING REFORM</b> To note consultation and comment upon the proposals.	53 - 92
<b>10. DRAFT GUIDING PRINCIPLES FOR THE HEREFORDSHIRE LEARNING COMMUNITY</b> To note and comment upon the proposals.	93 - 98
<b>11. WORK PROGRAMME</b> To consider the Forum's work programme for the rest of 2011/2012	99 - 100
<b>12. LATE ITEMS/ANY OTHER BUSINESS</b> To consider any issues raised as either a late item or any other business.	
<b>13. DATE OF NEXT MEETING</b> 8th December 2011 at 9:30 am	